

**Public Safety Communications Commission
WyoLink Operations Working Group
Employment Security Building 1st Floor
100 West Midwest
Casper, WY**

**March 22, 2005
Minutes**

Attendees:

| | | | | |
|------------------|-----------------|-------------------------|---------------------------|----------------|
| Chair | Jerry Kennedy | County Commissioner | Albany County | (307)322-2345 |
| Members Present: | Mark Harshman | Chief of Operations | Casper Fire Department | (307)235-8324 |
| | Col. Sam Powell | Director | Wyoming Highway Patrol | (307)777-4309 |
| | Kim Lee | Regional Response Chief | Wyoming Homeland Security | (307)777-7540 |
| | Dave Mattis | Big Horn County Sheriff | Sheriff's Association | (307) 568-2324 |
| | Tom Mahon | WyoLink Project Mgr | WYODOT Telecommunications | (307)777-3922 |
| | Patricia Bauer | Dispatch Manager | Wyoming Highway Patrol | (307) 777-4325 |
| Guests: | Rob Wilson | Program Manager | WYODOT Telecommunications | (307) 777-4212 |
| | Ken Montgomery | Telecom Tech. Lead | WYODOT Telecommunications | (307) 777-3981 |

New Business

A. Establish Rules Committee:

Jerry Kennedy, chairman of the WyoLink Operations Working Group for the Public Safety Communications Commission (PSCC), called the meeting to order and opened the meeting by stating that he would like to set-up a Rules committee. Jerry said that he had not heard back from Pat Byrne but he asked Col. Powell, Dan Perko and Pat Byrne to serve on the Rules committee. Jerry said that he would also like to have Tom Mahon serve on the Rules committee.

B. WyoLink Update:

Tom Mahon provided a WyoLink Update at Quarterly PSCC meeting held in same conference room prior to WyoLink Operations Working Group meeting.

C. WyoLink User Training – List of Objectives

Jerry said that based on discussion at the Quarterly PSCC meeting today the WyoLink Operations Working Group needs to be looking at a four hour program and on-line training. Col. Powell said that it was also mentioned that Motorola would provide training and that the Motorola training would come first before the on-line training. Chief Harshman said that it was his understanding that Motorola would train ten master trainers and those trainers would be responsible for training the trainers. Members discussed the presentation that was provided by the Community College Commission March 14 in Wheatland. Regional Response Teams based on geographic areas were briefly discussed. The consensus was that training would be best received if the training was provided within the actual work environments. Jerry Kennedy said that he would contact Kelly Schramm and inform him that at this point the PSCC WyoLink Operations Working Group is not interested in having the Community College Commission provide the training. Rob Wilson said that Incident Command System (ICS) training should not be loaded on the back of WyoLink training but rather make it a related effort with Homeland Security. Kim Lee said the new NIMS standard and the National Response Plan is an integral part of procuring federal grant funds. Kim said that next year you will have to have it incorporated into your plan at a local level to qualify for Homeland Security money.

General Discussion:

Mark Harshman announced that anyone interested in attending the Trunking demonstration in Casper on April 20 certainly was welcome to attend.

Next meeting will be held May 10, 2005 in Wheatland.

Meeting was adjourned at 4:45 p.m.

Respectfully submitted,

Ron Pinther