

**Public Safety Communications Commission
Inter-Operability Executive Committee Meeting
Qwest Building
6101 Yellowstone Road
Cheyenne, WY**

**February 18, 2005
Minutes**

Attendees:

Chair	Billy Janes	Chief of Police	Torrington Police Department	(307)532-7001
Members	Mark Harshman	Chief of Operations	Casper Fire Department	(307)235-8324
Present:	Kebin Haller	Deputy Director	Division of Criminal Investigation	(307)777-6612
	Dale Pawling	Shift Supervisor	Cheyenne Fire and Rescue	(307)631-5986
	Tom Mahon	WyoLink Project Mgr	WYODOT Telecommunications	(307)777-3922
	Russ Christiansen	Paramedic	Casper Emergency Medical Svc	(307)577-2222

February 18, 2005 PSCC Interoperability meeting was held at 10:00 a.m. during scheduled break of Motorola presentation.

Billy Janes, chairman of the Inter-Operability Executive Committee for Public safety Communication Commission (PSCC), opened the meeting by distributing a handout he received from South Dakota Department of Public Safety. The handout provided a mission statement, a brief narrative describing the three Dispatch Centers, Current and Future Activities.

Kebin Haller said that he had not received any information from Utah yet but that he will continue to try to get from Utah how they are handling interoperability development and subscriber outreach. Tom Mahon said that Utah currently is using 800 MHz.

Mark Harshman distributed the following handouts he received from Colorado: Consolidated Communications Network of Colorado (CCNC) Application Process; CCNC Statewide Digital Trunked Radio System (DTRS) Participation Application; and CCNC Statewide Digital Trunked Radio System (DTRS) Participation Agreement.

Chief Janes then asked members what their thoughts were concerning the proposed mission statements that were included in the January 7, 2005 Interoperability minutes. After brief discussion it was decided that members would further evaluate the proposed mission statements over the next few weeks. It was decided the members would discuss and finalize the mission statement during a March 10, 2005 9:00 a.m. telephone conference call.

Discussion centered on specific roles, responsibilities and overlap of roles and responsibilities among PSCC workgroups. Incident Command Systems (ICS) and training were discussed. It was pointed out that the WyoLink Operations working group is specifically charged with the responsibility of training. Mark Harshman is also assigned to the WyoLink Operations working group and said that he would act as a point of contact between the two working groups.

Tom Mahon distributed the February 7, 2005 WyoLink "blue sheet", briefly discussed Talk Groups and identified three important ingredients to a successful system . . . technology, operational planning and training. Tom suggested that the PSCC Interoperability workgroup establish a link and coordinate with State Homeland Security and local Emergency Management Coordinators.

Kebin Haller had a question concerning the number of required encryption channels versus mutual aid channels.

Next meeting will be a telephone conference call on March 10, 2005. A meeting will also be held prior to the PSCC Quarterly meeting March 22, 2005 at 9:00 a.m. in Casper at the Employment Security Commission Bldg.

Meeting was adjourned at 10:40 a.m.

Respectfully submitted,

Ron Pinther