



Matthew H. Mead
Governor

Mark Harshman
Chairman

State of Wyoming

Public Safety Communications Commission

Meeting of March 20, 014
City Center Building and Phone Conference Call
Casper, WY

Mark Harshman called the Wyoming Public Safety Communications Commission meeting to order at 10:00 a.m.

Roll Call and Members in Attendance:

Mark Harshman — Wyoming Fire Chief's Association
Dave Johnson — Municipalities - Phone
Jim Latta — County Commissioner
William Walter — FBI
Skip Hornecker — Sheriffs
Steve DeCecco — Game and Fish
Bill Westerfield — State Parks and Cultural Resources
Robert Dean — Department of Health - Phone
Capt. Perry Jones — Wyoming Department of Transportation - Phone
Brian Eggleston — DCI
Robert Johnston — EMS - Phone
Robert Wyatt — Public at Large
Billy Janes — Police Chief's Association
Lanny Applegate — Wyoming Fire Marshal — Phone
Jimmy Siler — Wyoming Livestock Board
Vernon Hill — Tribal

Members Absent:

Kim Lee — Wyoming Office of Homeland Security - Excused

Others in Attendance:

Robert Symons — PSCC Administrative Support
Martin McCoy - WyoLink
Paul Newman — Motorola
Jim Pobanz — Motorola
Dan Perko — WY State Forestry
Marian Schulz — Motorola
Troy Babbitt — State of Wyoming - Phone
Dan Hawkins — DHS-OEC — Phone
Tom Knapp — Harris
Stew Anderson — Natrona County
Carl Freeman — Fremont County
Dave Riegert — WAC
Heidi Vossler — Collins Communications

Robert Wilson – WYDOT
Rod Krischke – USDA APHIS – Wildlife
Billy Liska - BLM
Debbi Serke – Motorola
Ken Ray - Motorola

Meeting Agenda:

Chairman Harshman asked for any changes to the draft agenda. Two items were added under New Business: PSCC Budget Expenditures and Application for New Connection to WyoLink Form..

Brian Eggleston made a motion to approve the revised agenda, seconded by Bob Wyatt, and passed on a voice vote.

Minutes from December 11, 2013:

Chairman Harshman asked for discussion on the December 11, 2013 minutes. ***Steve DeCecco made a motion to approve the December 11, 2013 minutes and the motion was seconded by Dave Johnson. The motion passed on a voice vote.***

WyoLink Operations Work Group - Brian Eggleston

The WyoLink Operations Work Group met by phone on March 19, 2014 to review the WyoLink Applications and WyoLink Applications for New Connection. The WyoLink applicant is Powder River Fire District. The WyoLink Operations Work Group approved the WyoLink Application and is forwarding them to the PSCC for their consideration.

The WyoLink Operations Work Group reviewed two applications for new connection to WyoLink. The first application was from Casper Police Department moving six positions from the current location of the Public Safety Communications Center to 441 Landmark Drive, adding a seventh position and replacing the old dispatch console with a Motorola MCC7500. This will have no fiscal effect on WyoLink or the Software Upgrade Agreement. The second request was from Natrona County adding a 800 MHz WyoLink site at Alcova Reservoir. This upgrade will increase the Software Upgrade Agreement by \$6,900 starting in 2015.

Administration and Funding – Mark Harshman

Mark Harshman met with Tony Young, Governor Mead’s Deputy Chief of Staff, to discuss the PSCC and WyoLink funding. This was a very good meeting and Mr. Young asked about the PSCC expanding their role in the WyoLink budget. Mr. Harshman and Mr. Young discussed the expansion of the two sites in Laramie County and the lateness of adding to the WyoLink budget for the 2014 legislative session. Part of the WyoLink budget has been added to the Standard Budget but not the entire maintenance and operations budget. Some of the Administration and Funding Work Group members attended the Joint Appropriations Committee during the discussion on the WyoLink budget and that experience was well received. Having the users speak about WyoLink is helping WYDOT justify the WyoLink Budget.

Spectrum Work Group – William Walter

William Walter noted the Spectrum Work Group met on March 18, 2014. Mr. McCoy provided a frequency transfer or sharing form to the Spectrum Work Group. The 800 MHz Regional Planning Committee has identified seven (7) 800 MHz channels for Natrona County. ***William Walter made a motion to have the spectrum transfer and sharing form added to the PSCC website. Seconded by Brian Eggleston and the motion passed with a voice vote.***

SALECS - Steve DeCecco

Mr. DeCecco stated the SALEC Work Group has not met in the past quarter. The SALECS Work Group is planning a spring conference call. Items to be discussed include overview and emergency traffic protocols.

Interoperability Executive Committee – Billy Janes

Billy Janes stated the Interoperability Executive Committee has nothing to report.

Broadband Work Group – Troy Babbitt

Troy Babbitt provided a report on the activities of the Nationwide Public Safety Broadband Network and FirstNet. Troy Babbitt, Bob Symons, Mark Harshman, Dave Adsit and Mike Nickel attended the State and Local Implementation Grant Program (SLIGP) Workshop in Phoenix Arizona. The three primary goals were to 1) share and discuss programmatic and implementation progress, successes and challenges; 2) Create a forum for Firstnet to meet with, hear from and provide guidance to states and territories; and 3) provide recipients with essential information relating to grant administration and compliance with award terms and conditions of the SLIGP grant award.

Some of the key bullet points from the workshop are: 1) FirstNet website in operational at www.firstnet.gov ; 2) Opt In is the logical recommendation; 3) Some states have hired people but don't have tasks; 4) the FEMA regions are being used for further outreach activities; and 5) Wyoming will be hosting a Broadband pre-consultation March 25th in Casper. *Troy Babbitt's Executive Summary of the SLIGP Workshop is attached to the minutes for reference.*

Staff Reports - Bob Symons

Bob Symons provided some his activities the past quarter. A WyoLink training class has provided to Green River Police Department. The broadband activities have been a priority and Troy Babbitt and Bob Symons have been participating in the Western States Coalition, which includes 13 states, on sharing information and activities.

Bob Symons stated he performed a review of the 800 MHz usage and FCC Licenses for the Spectrum Committee. He has also reviewed the information on the Communication Asset, Survey and Mapping (CASM) Tool pertaining to the current FCC licenses in Wyoming and created reports

by county. The reports will be distributed to the counties for review and revisions for accuracy. Once the reviews are completed the CASM data will be modified and will be available for use throughout Wyoming.

Mr. Symons has continued with the Federal Partnership for Interoperable Communications (FPIC) and assisted with the development of an encryption overview document and currently working on an encryption usage document.

WyoLink Support Managers Report-Marty McCoy

Marty McCoy presented the WyoLink Support Manager's Report. Sixty nine sites are operational with the addition of Green River and Wheatland. WyoLink is working on identifying sites in the Moran and the proposed site on Black Mountain is looking promising. Sublette County has received the approval from the Forest Service for the site on White Pine, which will be built this year.

The expansion of the Cheyenne Water Tank and 85 South sites with two additional channels have been funded. The Cheyenne Water Tank expansion is scheduled for April 2014 and Mr. McCoy is working with WYDOT Telecommunications on identifying and moving two pairs of frequencies to the 85 South site. WyoLink will be updating the software from version 7.11 to version 7.14 beginning August 4, 2014. All outages will be scheduled in advance of any work and WyoLink users will be notified.

WyoLink continues to perform the coverage testing across the state. Mr. McCoy will be providing the current map of coverage testing to the PSCC and the Sublette County testing results. For January and February, the WyoLink system handled over 3.9 million radio calls.

A question was asked about Monument Ridge as a possible site in Sublette County for the Moran area. Mr. McCoy is working with the Forest Service on the development of the site.

A question was asked about which agencies are using WyoLink. Bob Symons will be providing a spreadsheet of the WyoLink applicants and migration to WyoLink to the PSCC. Marty McCoy will be providing a chart of WyoLink usage by county. *The WyoLink Support Manager's Report to the PSCC is attached for reference.*

Old Business:

Bob Symons presented the Communications Unit Policies and Procedures for Communication Unit Leader recognition. Wyoming Forestry has agreed to assist with the recognition program. ***William Walter made a motion to approve the Communication Unit Policies and Procedures. The motion was seconded by Brian Eggleston and passed on a voice vote.***

New Business

Approval of WyoLink Application

Bob Wyatt made a motion to approve the WyoLink application for Powder River Fire District in Johnson County. Brian Eggleston seconded the motion and the motion passed on a voice vote.

Application for New Connection to WyoLink

Bob Wyatt made a motion to approve the Casper Police Department/Public Safety Communications for the relocation of the Casper Dispatch Center, new console and adding one position. Seconded by Brian Eggleston and passed on a voice vote.

Brian Eggleston made a motion to approve the Natrona County Application for a new 800 MHz WyoLink site at Alcova Reservoir. This application has a budget increase of \$6,900 to the Software Upgrade Agreement starting in 2015, which will be forwarded to WYDOT for inclusion in the WyoLink budget. Seconded by Bob Wyatt and passed on a voice vote.

Brian Eggleston made a motion to approve the Application for New Connection to WyoLink as an approved form. Seconded by Bob Wyatt and passed on a voice vote.

The Application for New Connection to WyoLink is attached to the minutes for reference.

Motorola Life Cycle Presentation

Ken Ray, Jim Pobanz and Mariam Shulz from Motorola provided a presentation on Motorola's Migration Assurance Plan - WyoLink Life Cycle Planning. The Life Cycle Plan will be a 10 year plan for WyoLink operations, maintenance and upgrades.

WyoLink Supplemental Budget

Bob Symons stated that he has been working with WYDOT on the Supplemental Budget for 2016. WYDOT will be starting the budget process soon and would like to provide an opportunity for the PSCC to submit budget requests. Chairman Harshman asked Brian Eggleston and the WyoLink Operations Work Group review the Life Cycle plan from WyoLink and the Migration Assurance Plan from Motorola and provide guidance to the PSCC. The PSCC Executive Committee – Administration and Funding will also be reviewing the Life Cycle Plans.

PSCC Budget Expenditures

Bob Symons requested authorization to use the PSCC budget for reimbursements for the State and Local Investment Grant Program for the travel costs for the Broadband planning process. The funds will be returned to the PSCC budget upon receiving grants funds from NTIA. The Wyoming soft match includes the time spent on broadband activities. **Brian Eggleston made a motion to approve the use of the PSCC budget for grant expenditures which will be reimbursed from the grant draws. The motion was seconded by Bob Wyatt and passed on a voice vote.** A letter will be sent to Director Cameron indicating the PSCC motion.

Bob Symons has ordered name tags for the PSCC Commissioners.

General Discussion

PSCC Commissioner Appointments

The following PSCC Commissioners appointments expire June 30, 2014: Lanny Applegate, Robert Dean, Brian Eggleston, Perry Jones and Bob Wyatt. Bob Symons will send the commissioners the Boards and Commission application paperwork.

WyoLink Usage Stories

Rod Krischke, APHIS, related his pleasure with the WyoLink system although he first thought that WyoLink would not meet the APHIS communication needs. WyoLink exceeded their expectations and Mr. Krischke thanked the PSCC and WyoLink for all of their assistance.

Carl Freeman, Fremont Sheriff's Office, spoke about two vehicle crashes in Fremont County which included a couple of fatalities. The first event was a vehicle crash on Togwotee Pass which involved two vehicles, 11 patients, 2 fatalities, 8 ambulances, 1 Fire District, Search and Rescue, 2 law enforcement agencies, 4 helicopters ,and 4 fixed wing airplanes. Transport by ambulance or snow mobiles to the Helicopter landing zone two miles from the crash, flown to the Dubois Airport then flown to hospitals in Wyoming, Utah and Montana. . WyoLink worked very well with no communication problems other than the lack of WyoLink capabilities by the Teton County responders, which used face-to-face communications.

The second event included 4 vehicle crashes all reported within 10 minutes which resulted in two fatalities. Three of the crashes were within five miles of each other and involved multiple agencies. WyoLink worked flawlessly. A couple of busies were noticed by Fremont County dispatch with no impact on the operations.

Sheriff Hornecker stated that without WyoLink, Fremont County would not have been able to provide good communications to all four of the accident scenes, it would have overloaded the conventional radio system.

Next Meeting

Bob Symons will work with the Executive Committee to plan the June 2014 PSCC meeting. Suggested dates are June 18 or 19, 2014.

Being no further business, Chairman Harshman adjourned the meeting at 11:55 am.

Respectfully submitted,

Robert Symons
PSCC Administrative Support

Attachments

1. Troy Babbitt's Broadband Report
2. WyoLink Support Managers Report
3. New Connection to WyoLink Form

Action Items

1. Spectrum Sharing Form on web site
2. SALECS Conference Call
3. Communications Unit meeting and forms
4. New Connection to WyoLink Form
5. Life Cycle Plan – WyoLink Operations and Administration and Funding Work groups
6. Board and Commission Applications
7. Letter for Budget expenditures for Broadband.